To: Hoops Classic Coaches  
From: Bill Mitchell  
Tournament Director

This letter serves as confirmation of your entry into the 2016 CAN-AM Hoops Classic.

Thank you for your team's entry into the 20th annual Potsdam CAN-AM Hoops Classic! We look forward to meeting and hosting you here in beautiful Northern New York. We promise a first class event and hope Potsdam will become an annual stop on your schedule! Enclosed are materials to help you prepare for your trip to Potsdam. Included in this mailing:

- **A Housing Request Form** (if you desire on-campus housing). **RESERVE YOUR ROOMS AS SOON AS POSSIBLE WITH THE NON-REFUNDABLE DEPOSIT!** All rooms in our residence halls are double occupancy (two twin beds) and reservations must be made in advance. **Please fill out the housing form completely.**
  
  **Deadline for HOUSING FORM: May 27th**

- **A Roster Form**, which must be filled out and sent, faxed (315-267-2316), or e-mailed to our office by the dates listed below. **PLEASE BE SPECIFIC WITH YOUR TEAM’S GRADE DIVISION ENTRY AND PLAYERS’ NAMES AND BIRTH DATES.***
  
  ***Oldest player's grade for 2015-16 school year determines teams' grade bracket entry.***

  **Deadline for ROSTER FORM: May 25th**

- **Maps and directions** to Potsdam from various locations. Please visit the SUNY Potsdam web site for information about local dining and accommodations. Please pass this information on to parents who may want to make reservations as hotels fill up quickly.

  [https://clear.potsdam.edu/events](https://clear.potsdam.edu/events)

- **A receipt of payment** and confirmation of grade level for your entry.

After the entry deadline passes, our website ([https://clear.potsdam.edu/events](https://clear.potsdam.edu/events)) will post the game schedule approximately five days before the tourney. If you have any further questions, please contact us directly (see below). See you soon!

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