**Things to Bring**

- Instrument, audition music, folding music stand, and supplies (for example, extra strings, reeds, valve oil, etc.)
- **NOTE:** Only tubas, euphoniums, string basses, pianos and percussion equipment will be furnished by Crane. Campers borrowing tubas, euphoniums, and string basses MUST request them during online registration or by submitting an Instrument Request Form (available on the CYM website).
- **IMPORTANT:** Combination lock (for instrument locker)
- Metronome and/or Tuner (if you have either)
- Sleeping bag or sheets and blankets (beds are twin long -78"x34")
- Pillow
- Towels and washcloths
- Personal care items (soap, shampoo, sunscreen, insect repellent)
- Fan (rooms are fully screened but not air-conditioned)
- Laundry detergent (free machines in residence hall basement)
- Warm weather casual clothing
- Umbrella/rain gear
- Alarm clock

**Concert Dress:**

- **Men:** white shirt, black slacks, black shoes and black socks (no shorts or t-shirts!)
- **Women:** white blouse with short or ¾-length sleeves, black ankle-length skirts or dress pants and black closed-toe shoes (no sleeveless tops, shorts or skirts above the knee!)

You may wish to bring stationery, stamps, camera, portable radio, frisbee, tennis racquet, etc. DO NOT bring large, bulky or high-value items. Spending money is not necessary, but you may wish to bring $50-$75 to buy snacks, souvenirs, etc. You will be given a CYM T-shirt at registration. Laundry facilities are free and conveniently located in the residence halls.

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**Housing, Food Service, and Camp Check-in**

CYM participants will be housed in double rooms in Knowles Hall (see website). Whenever possible, roommate requests will be honored but both campers must make the request. Check-in for resident campers will take place in the Performing Arts Center (PAC) lobby on Sunday, June 26, from 9 a.m. to 1 p.m. A mandatory orientation meeting for parents and resident campers is scheduled for 2-3 p.m. in Hosmer Hall. Commuter camper check-in will begin at 2 p.m. in the Hosmer Hall lobby, followed immediately by the orientation meeting in Wakefield Recital Hall at 2:30 p.m.

All resident campers will eat in Lehman Dining Hall during CYM. All commuters are provided lunch as part of the commuter package. CYM officially ends at 4:30 p.m. on Saturday, July 9 following the final concert.

**Auditions**

All campers will audition starting at 3:00 p.m. Sunday evening, June 26, for placement in the ensembles and masterclasses. Jazz Band and Jazz Ensemble auditions will also take place at this time. Please bring a previously studied piece, etude, or solo to play at this audition. **Students auditioning for Jazz Band and Jazz Ensemble should perform something in the jazz idiom and will be able to improvise if they so choose.** Audition locations will be announced on registration day and counseling staff will be available to assist campers. Solo chair positions may not be finalized until the ensemble conductors make their final choices within a couple of days. **ALL AUDITION RESULTS ARE FINAL.**

**Instrumental Performing Ensembles**

Instrumental ensembles include a wind ensemble, a symphonic band, a concert band, a string orchestra, and a symphony orchestra, depending on instrumentation. All instrumental campers will play in one of these ensembles pending the results of the audition. The jazz band and/or jazz ensemble are available to those students selected by audition. All campers are expected to sing in the All-Camp Choir. Instrumentalists will also have the opportunity to perform in like-ensembles or chamber music groups.

**Elective Classes**

During CYM there are elective classes offered in the afternoons covering various musical topics. Descriptions of elective classes will be made available online after the camp-wide notification email is sent out at the end of May. Electives to be offered this summer will include: Alexander Technique, Conducting, Music of the Beatles, Music History, Music Business, and Rhythm Class. Others may be added pending instructor interest.

**Voice and Vocal Ensembles**

Voice students have masterclass, vocal coaching, sight singing, and music theory, and chamber choir, treble choir, or alternative groups daily. All vocalists also participate in the All-Camp Choir. Vocal ensembles are driven by available voices participating at the camp.

**Strings**

Sting participants have masterclass, chamber orchestra/coaching, string sectionals, orchestra, and All-Camp Choir rehearsal daily.

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**PLEASE NOTE**

You must sign and submit the following by Friday, May 30, 2016:

**ALL CAMPERS**

- Health History Report and Authorization for Administration of Medication (3 pages in duplicate)
- Meningitis Information (bottom of information page)
- Conduct Code & Talent Release (single blue page)

**FINAL PAYMENTS ARE DUE BY FRIDAY, MAY 30TH!**

**TUBA, EUPHONIUM & STRING BASS**

- Instrument Request (during registration or found online)
Pianists have masterclass, literature, accompanying, and piano lessons, perform in piano ensembles, and participate in All-Camp Choir rehearsals daily. Group piano study is also provided in the electronic keyboard labs.

Wind/Brass/Percussion/Harp
Campers have masterclass, band rehearsal, like ensembles or orchestra, and All-Camp Choir rehearsal daily.

Camp Medical Coverage
Summer camp medical coverage is available to CYM participants 24 hours a day. The State of New York requires that all campers complete up-to-date medical forms. These forms will be kept on file in the First-Aid Office. In this packet you will find a three-page Medical History/Authorization for Administration of Medication form which also includes a HIPAA statement and Authorization to Treat. To ensure the best care for your child while at camp, please provide all required information and signatures on these forms and return them in the enclosed self-addressed envelope with all other yellow forms in this packet by Monday, May 30, 2016.

SUNY Potsdam is licensed annually by the New York State Department of Health to host summer camps for children. This requires compliance with NYS guidelines for camp operation. Under these guidelines, your child is not permitted to attend camp without completed medical forms on file. To facilitate your camp check-in please note the following requirements regarding medications:

1. All prescription and over-the-counter medications will be collected by camp medical staff at check-in. Please bring medications with you when you register – do not pack them in the camper’s luggage. With the written permission of the health care provider and parent/guardian, an exception can be made for campers to carry EpiPens and rescue inhalers for severe cases (see the Authorization on page three of the medical forms). In the event a camper is found with medication in their possession (including their room), the camper may be dismissed from camp.

2. All prescription medications must be brought to camp in the original container in which they were dispensed from the pharmacy. The practice of sending over-the-counter (OTC) medications with your camper is discouraged because many of these medications will be available in the camp First Aid Office (see page three of medical form). If nonprescription medications are brought to camp, they must be in the original container and labeled with the camper’s name. To further expedite the check-in process, please bring all medications in a clear plastic zipper storage bag.

Recreation
The CYM schedule provides supervised recreation daily from 3:30-5 p.m. Activities available include tennis, soccer, softball, and volleyball. You may wish to bring your own tennis racquet, baseball glove, or other sports equipment. DO NOT BRING SKATEBOARDS OR INLINE SKATES. Swimming will not be offered. All recreation and social activities are supervised by the counseling staff. We maintain a camper to counselor ratio of 10 to 1.

Special Events
Please note that there are nightly concerts Monday-Sunday at 7 p.m. in Hosmer Hall. Concert performers will include guest artists, faculty, counselors, and campers. All CYM resident campers must attend these concerts and commuter campers are strongly urged to attend. Parents are welcome at any evening concert. Some of the special ticketed concerts may have an admission charge for parents and guests. All others are free. Tickets for special concerts may be purchased in the lobby prior to each event.

Telephones and Internet
Telephone and internet services are not available in the residential rooms. Students who bring cell phones to camp may not bring them to the Crane Complex at any time. If you have particular questions or concerns during camp regarding a camper, you may call the Residence Director at his/her office in Knowles Hall at (315) 267-2641, 8 a.m. – 1 p.m. In the event of an emergency outside of these hours please contact the SUNY Potsdam University Police at (315) 267-2222.

Mail
Mail should be addressed to campers as follows:
(Camper’s Name)
Crane Youth Music ’16
Knowles Hall Room # _____
SUNY Potsdam
Potsdam, NY 13676

Private Lessons
Lessons will be available on a first-come, first-served basis and must be paid for in advance. Lessons must be arranged directly with CYM faculty during camp and cannot be made through CLEAR or the CYM Director, Dr. Julianne Kirk Doyle. Private lessons are offered at an additional charge that is noted at the time of registration. Note: The Private Lesson Authorization (provided at camp check-in) must be signed in order for a camper to receive a private lesson with CYM faculty.

Transportation
Potsdam is served by commercial bus lines. Transportation will be furnished from the Potsdam terminal to the residence halls without charge, provided you inform us of your arrival and departure plans in advance. We suggest using social networking tools to arrange carpools to Potsdam. Become a fan of Crane Youth Music on Facebook (www.facebook.com/craneyouthmusic) to connect with other campers/families.

Refund Policy
The $100 deposit is non-refundable. Full refund minus the deposit will be made up to Monday, May 30. No refunds will be issued after this date except in the case of a medical condition which makes attendance impossible. A doctor’s note will be required to process a refund for medical reasons.

Photos
The State University of New York at Potsdam reserves the right to use photographs of students participating in the CYM camp for College promotion in electronic, video, and print media unless indicated under the Conduct Code/Talent Release included in your first packet mailing. Questions can be directed to CLEAR at (315) 267-2167 or by email to cym@potsdam.edu.

Keep an eye on our website for updated camp information: www.potsdam.edu/cym.