CRANE YOUTH MUSIC 2015
CAMP CHECKLIST

A comprehensive guide to help you locate important information and ensure you complete and return all required paperwork.

Have you read these documents?

☐ Welcome Letter from Dr. Kirk-Doyle
☐ Health Info Flier
☐ Meningitis Information
☐ CLEAR Emergency Brochure
☐ Blue D.O.H. Brochure

Have you completed and returned these forms to the CLEAR office in the CYM Return Envelope?

Don’t forget – the deadline is May 29th

☐ Health Forms (3 pages duplicate) – SIGNATURES REQUIRED
☐ Camp Forms (yellow forms – double-sided!) – SIGNATURES REQUIRED
  a. Check-Out Authorization
  b. Camper Self Check-Out Option
  c. Meningitis Information Response
  d. Health Service Information
  e. Conduct Code/Talent Release
  f. Private Lesson Authorization
☐ Payment Form (for families paying via checks or money orders only – see bottom of page)

Want more information? Visit www.potsdam.edu/cym for more information about the following topics:

- Elective Classes
- Instrument Requests (only campers planning to borrow a Tuba, String Bass or Euphonium)
- Participant Information
- Tentative Daily and Concert Schedules
- Maps

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PAYMENT FORM 2015

Final payment is due by Friday, May 29, 2015.

Credit card payments may be made online by visiting https://clear.potsdam.edu and logging into your account or via telephone by calling (315) 267-2167.

Families wishing to mail payments are asked to cut and return this portion of the form with final payment. Please make check or money order payable to SUNY Potsdam. NOTE: We are no longer able to process international checks! International families wishing to mail payment are asked to send money orders payable in U.S. funds.

Camper’s Name: ___________________________________________ Payment Amount Enclosed: ____________________
(Please check your receipt for the correct balance due.)

Payment Method: Check # __________________________
Money Order # __________________________