# IMPORTANT

## CAMP INFORMATION

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| - Sunday, July 10, 5:00-6:00pm. Follow the campus signs to Maxcy Hall. **Parents/guardians must stay with their campers until 6:00pm.** At 6:00 pm all campers will meet in the Jerry Welsh Gymnasium (main gym).  
  - M-Th, July 11-14, 8:45am – Opening remarks will occur. All campers must be in the main gym at this time.*  
  *See “Commuter Daily Check-In/Check-Out” | - Sunday, July 10, 2:00-5:00pm. Follow the campus signs to Maxcy Hall. **Parents/guardians must stay with their campers until 6:00pm.** Camp will begin at 6:00 pm all campers will meet in the Jerry Welsh Gymnasium (main gym). There will be no dinner served on Sunday.*  
  *See “START OF CAMP: Initial Procedures” |
| **Daily Check-Out**                   | **Check-Out**                                            |
| - Sunday, July 10, 9pm – Commuter campers will check-out in the main gym.*  
  - M-W, July 11-13, 4:30pm – Commuter campers will check-out in the main gym.*  
  *See “Commuter Camper Daily Check-In/Check-Out” | - Thursday, July 14, final check-out will occur throughout the afternoon.  
  *See “END OF CAMP: Final Pick-Up of Campers” |
| **Final Check-Out**                   | **Housing**                                              |
| - Thursday, July 14, final check-out will occur throughout the afternoon.  
  *See “END OF CAMP: Final Pick-Up of Campers” | - Following check-in in Maxcy Hall, families can go to the residence hall to unpack. The residence halls will be **strictly supervised** at all times. Each overnight camper will be issued a room key and will be expected to keep their room locked. |
| **Meals**                             | **Meals**                                                |
| - Lunch will be provided in the Lehman Dining Hall from M-Th. | - Three daily meals in the Lehman Dining Hall will be provided from M-W. Breakfast and lunch will be provided on Thursday. Campers are required to attend all daily meals. |

**CONTACT INFORMATION:**

- **Camp Director:** (315) 267-2307  
  mitchewj@potsdam.edu
- **Athletics Office:** (315) 267-3484  
  sullyja@potsdam.edu
- **CLEAR Office:** (315) 267-2167  
  clear@potsdam.edu

**CELL PHONE POLICY**

The use of cell phones is prohibited during camp hours. Residential campers should leave their cell phones locked safely in their rooms. SUNY Potsdam will not be responsible, for any reason, for the loss or damage to your children’s cell phone or other electronic equipment.

Please bring the following items: *(Items marked with an asterisk are for residential campers only)*

- Basketball Shoes
- Shorts
- Several Pairs of Athletic Socks
- T-shirt or Basketball Jerseys
- Towel
- Swimsuit
- Bedding (sheets, pillows, blankets or sleeping bag)*
- Toiletries (soap, shampoo, towels/washcloths, etc.)*
- Fan (optional, but strongly encouraged)*
- Spending Money (optional)*

**SWIM TEST**

*Only campers who have parental permission and have passed the swim test will be permitted to swim.* Campers must bring their swimsuit, sneakers, and clothes to the All Camp meeting Sunday evening as camp will start immediately following the swim test at Maxcy pool. Residential campers who pass the swim test will have an opportunity to use the pool during the week. Commuters who pass the swim test may have an opportunity to swim dependent upon age, schedule, and weather.

**TALENT RELEASE**

Only campers participating in the International Summer Basketball Camp who give permission for the use of photographs, recordings, or comments by checking the appropriate box at the bottom of the “Conduct Code” section of the Camp Forms will be permitted to be in any official camp photos.
START OF CAMP: Initial Procedures

On the first day of camp there will be a designated area for all campers to check-in at Maxcy Hall. Verification of payment in full and completion of required forms will be mandatory for all campers to begin participation in camp activities. On the first day of camp, parents/guardians are responsible for campers until camp activities officially begin at 6:00pm. Please note that the camp will not serve dinner on Sunday, so families should plan to have dinner on their own.

Check-Out Authorization

Any individual who will potentially be picking up your camper, including any parent/guardian, must be listed on either the "Check-Out Authorization" or the "Camper Self-Check-Out Option" forms. Each authorized person must be at least 18 years of age. Campers will be permitted to leave camp only with those listed on their "Check-Out Authorization" form. All authorized individuals will be required to show identification to camp staff when picking up a camper. (Example: If you are planning to organize a car-pool among a variety of families attending camp, all individuals potentially picking up campers should be listed on the form and should bring ID to check-out.)

Residential Camper Procedures

1st Day of Camp: parents/guardians are responsible for residential campers until 6:00pm, when camp activities officially begin in the main gym in Maxcy Hall. Last Day of Camp: coaches will release campers to their parents/guardians throughout the afternoon. Campers will be permitted to check-out once their last game is complete or they may check-out following the Awards Ceremony. NOTE: Residential campers are not allowed to self-check-out mid-program. Campers and their parent/guardian must check-out with their coach prior to leaving camp and will receive an evaluation that will identify the camper as having properly been checked-out by camp staff.

Commuter Camper Daily Check-In/Check-Out

At the beginning and conclusion of camp activities each day, commuter campers will sign in and out with designated staff member in the main gym. A parent/guardian must physically go to the gym unless a "Self-Check-Out Option" is on file. If Self-Check-Out is on file, the parent/guardian is only required to attend the initial check-in on Sunday. Self-check-in campers must report to their Camp Check-In/Out Station immediately upon arrival and then report to their coach. At the conclusion of daily activities, the staff will release campers only to approved individuals listed on their "Check-Out Authorization." Campers with self-check-out authorization will follow those protocols (see below).

Self-Check-In/Check-Out

Parents/Guardians of campers who are 14 years of age as of June 1, 2016 will have the option to allow their child to arrive and leave camp unaccompanied. Only campers who have completed "Camper Self-Check-Out Form" on file with the camp will have permission to arrive and leave without a caregiver.

Residential campers may self-check-out with their coach following the completion of their games on the final day of camp.

Commuter campers engaging in self check-in/check-out will follow the same protocols as other campers: they must check-in with camp staff in the main gym upon arrival each day, and check-out with camp staff prior to leaving camp. Commuter campers are not allowed to leave camp early unless explicit instructions are given to their coach by the camper's parent/guardian. No exceptions can be made for campers who do not meet the age requirement. (Example: A camper who is 14 and has a "Camper Self-Check-Out Option" on file checks out with camp staff at the end of the day before meeting their parent/guardian in the parking lot.)

Mid-Program Camper Check-Out Authorization

If a parent/guardian needs to remove their child from camp for any reason, campers may only be checked out by an authorized parent/guardian as indicated on their completed "Check-Out Authorization." Campers MAY NOT self-check-out from camp mid-program (meaning outside of regular morning and afternoon check-in/out times) for any reason. Upon returning to camp, parents/guardians must report to the Camp Check-In/Out Station (centrally located on the 2nd Floor of Maxcy Hall) with their camper. Camp Check-In/Out Station must officially check the camper back into camp prior to parents/guardians releasing their child to their coach. (Example: If a camper has a dentist appointment, an authorized parent/guardian must check the camper out with the Camp Check-In/Out Station before they may leave camp. Upon returning to camp, the parent must accompany the camper to the Camp Check-In/Out Station and wait for staff to check the camper in prior to leaving.)

END OF CAMP: Final Pick-Up of Campers

Following a camper's last game on the final day of camp, they will be permitted to check-out with their coach where they will be released into the final custody of authorized person(s) listed on the camper's "Check-Out Authorization." Any campers present for the Awards Ceremony will check-out at its conclusion. Only those individuals listed on the "Check-Out Authorization" will be permitted to check-out campers and they must have a valid ID. Any camper who is 14 years of age or older and has a "Camper Self-Check-Out Option" on file will check-out with their coach during this time. Campers will receive an evaluation from their coach, which will identify the camper as having been properly checked-out of camp. Residential campers must have the evaluation present when checking out of the Residence Hall. Following the check-out process, supervision of campers will no longer be provided by camp staff.

Camp Store

Our camp store will have a large variety of Potsdam "Bears" t-shirts, sweatshirts, caps, shorts, and practice jerseys for sale throughout camp (Sunday 2-6pm, M-W 4-5pm, and the final day of camp from 12-5pm). It is not our intention to make a profit on these items but to make them available to our campers and SUNY Potsdam supporters at a very reasonable price.

Cars at Camp

The practice of residential campers driving themselves to camp and leaving cars on campus is STRONGLY DISCOURAGED. If campers do drive, they are prohibited from use of the vehicle while at camp. Once the camper has parked the car at check-in, it must not be used until the camper checks out of camp. Parents are required to be present at the initial check-in of a camper. Failure to comply with these rules will result in immediate expulsion from camp with no refund.